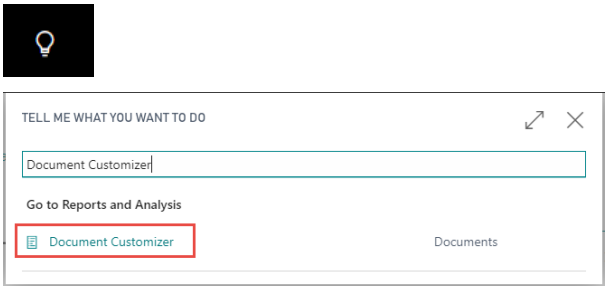
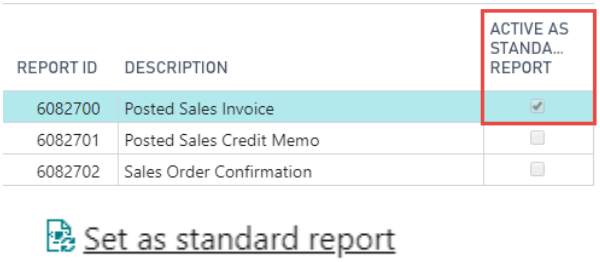
Activating the Document Customizer documents

Phase	Description	Navigation
Find Document Customizer	In the search window • Type ” Document Customizer” • Click on **Document Customizer**	
Activating a document	In the list you can see which documents are activated as standard report. Reports activated has a check mark in **Active as standard report** To activate another document • Click on the document line in the list • Click on **Set as standard report**